GaryMcGee & Co. LLP
CERTIFIED PUBLIC ACCOUNTANTS

Store to Door

Financial Statements and Other Information
as of and for the Year Ended December 31, 2021
and Independent Accountants' Review Report

STORE TO DOOR

TABLE OF CONTENTS

GaryMcGee & Co. LLP
CERTIFIED PUBLIC ACCOUNTANTS

INDEPENDENT ACCOUNTANTS' REVIEW REPORT

The Board of Directors
Store to Door:

We have reviewed the accompanying financial statements of Store to Door, which comprise the statement of financial position as of December 31, 2021, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements. A review includes primarily applying analytical procedures to management's financial data and making inquiries of organization management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial statements that are free from material misstatement whether due to fraud or error.

Accountant's Responsibility

Our responsibility is to conduct the review engagement in accordance with *Statements on Standards for Accounting and Review Services,* promulgated by the Accounting and Review Services Committee of the American Institute of Certified Public Accountants. Those standards require us to perform procedures to obtain limited assurance as a basis for reporting whether we are aware of any material modifications that should be made to the financial statements for them to be in accordance with accounting principles generally accepted in the United States. We believe that the results of our procedures provide a reasonable basis for our conclusion.

We are required to be independent of Store to Door and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our review.

Accountant's Conclusion

Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in accordance with accounting principles generally accepted in the United States.

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Summarized Comparative Information

The accompanying 2020 summarized comparative information has been derived from the financial statements of Store to Door as of December 31, 2020. The 2020 financial statements were reviewed by us, and in our report dated March 12, 2021, we stated we were not aware of any material modifications that should be made to those statements for them to be in accordance with accounting principles generally accepted in the United States.

March 24, 2022

STORE TO DOOR

STATEMENT OF FINANCIAL POSITION

DECEMBER 31, 2021

(WITH COMPARATIVE AMOUNTS FOR 2020)

		2021	2020
Assets:			
Cash and cash equivalents	$	882,789	923,605
Accounts receivable		18,599	4,395
Contributions and grants receivable *(note 3)*		10,000	–
Prepaid expenses		19,575	17,790
Property and equipment *(note 4)*		18,895	24,986
Total assets	$	949,858	970,776
Liabilities:			
Accounts payable and accrued expenses		37,824	33,195
Accrued payroll liabilities		21,961	15,202
Total liabilities		59,785	48,397
Net assets:			
Without donor restrictions:			
Available for programs and general operations		599,831	600,994
Designated by the Board for operating reserves *(note 5)*		252,511	252,304
Net investment in capital assets		18,895	24,986
Total net assets without donor restrictions		871,237	878,284
With donor restrictions *(note 5)*		18,836	44,095
Total net assets		890,073	922,379
Commitments *(notes 3 and 8)*			
Total liabilities and net assets	$	949,858	970,776

See independent accountants' review report and accompanying notes to financial statements.

STORE TO DOOR

STATEMENT OF ACTIVITIES

YEAR ENDED DECEMBER 31, 2021

(WITH COMPARATIVE TOTALS FOR 2020)

	2021			
	Without donor restrictions	With donor restrictions	Total	2020
Revenues, gains, and other support:				
Contributions	$ 698,657	20,200	718,857	784,562
Payroll Protection Program grant	–	–	–	96,800
In-kind contributions	10,266	–	10,266	5,908
Delivery income	106,686	–	106,686	102,513
Customer receipts	638,537	–	638,537	669,076
Gift card discount	25,551	–	25,551	37,567
Coupon revenue	15,981	–	15,981	18,536
Interest income	252	–	252	1,697
Loss on disposal of assets	–	–	–	(1,718)
Total revenues and gains	1,495,930	20,200	1,516,130	1,714,941
Net assets released from restrictions *(note 6)*	45,459	(45,459)	–	–
Total revenues, gains, and other support	1,541,389	(25,259)	1,516,130	1,714,941
Expenses *(note 7)*:				
Program services	1,129,223	–	1,129,223	1,082,786
Supporting services:				
Management and general	207,292	–	207,292	216,639
Fundraising	211,921	–	211,921	152,799
Total expenses	1,548,436	–	1,548,436	1,452,224
Increase (decrease) in net assets	(7,047)	(25,259)	(32,306)	262,717
Net assets at beginning of year	878,284	44,095	922,379	659,662
Net assets at end of year	$ 871,237	18,836	890,073	922,379

See independent accountants' review report and accompanying notes to financial statements.

STORE TO DOOR

STATEMENT OF FUNCTIONAL EXPENSES

YEAR ENDED DECEMBER 31, 2021
(WITH COMPARATIVE TOTALS FOR 2020)

	2021				
	Program services	Management and general	Fundraising	Total	2020
Payroll and related expenses	$ 411,958	168,054	173,321	753,333	636,737
Professional services	8,330	18,200	–	26,530	37,181
Market purchases	644,280	–	–	644,280	647,372
Occupancy	12,293	4,497	4,423	21,213	18,465
Office supplies	9,217	7,109	76	16,402	9,597
Telephone	4,227	1,205	1,186	6,618	6,404
Equipment lease and maintenance	203	227	71	501	1,905
Insurance	2,470	988	972	4,430	7,889
Vehicle expense	10,564	–	–	10,564	11,493
Postage and delivery	3,572	257	626	4,455	5,034
Printing and publications	506	821	7,546	8,873	10,792
Provision for doubtful collection of receivables	496	–	–	496	2,372
Donor cultivation	–	–	133	133	44
Marketing	–	–	882	882	4,573
Other	17,286	4,406	21,182	42,874	45,987
Total expenses before depreciation	1,125,402	205,764	210,418	1,541,584	1,445,845
Depreciation	3,821	1,528	1,503	6,852	6,379
Total expenses	$ 1,129,223	207,292	211,921	1,548,436	1,452,224

See independent accountants' review report and accompanying notes to financial statements

STATEMENT OF CASH FLOWS

YEAR ENDED DECEMBER 31, 2021
(WITH COMPARATIVE TOTALS FOR 2020)

	2021	2020
Cash flows from operating activities:		
Cash received from contributors	$ 708,857	861,362
Cash received from service recipients	746,504	787,283
Interest income	252	1,697
Cash paid to employees and suppliers	(1,495,668)	(1,398,813)
Net cash provided by (used in) operating activities	(40,055)	251,529
Cash flows from investing activities:		
Purchases of property and equipment	(761)	(10,880)
Net cash used in investing activities	(761)	(10,880)
Cash flows from financing activities:		
Proceeds from contributions restricted for capital investment	–	26,500
Net cash provided by financing activities	–	26,500
Net increase (decrease) in cash and cash equivalents	(40,816)	267,149
Cash and cash equivalents at beginning of year	923,605	656,456
Cash and cash equivalents at end of year	$ 882,789	923,605

See independent accountants' review report and accompanying notes to financial statements.

1. Organization

Store to Door is a private nonprofit corporation founded in 1989. Its mission is to support independent living for Portland area seniors and people with disabilities by providing an affordable, personal, volunteer-based grocery shopping and delivery service. Store to Door's goals are to:

- Help more homebound seniors and people with disabilities maintain their independence;
- Increase their social supports; and
- Access additional low-cost or no-cost services that support aging-in-place.

Store to Door's vision is for the Portland area to be a community where all seniors and people with disabilities are nourished, included, and can age with dignity in a setting of their own choice.

2. Summary of Significant Accounting Policies

The significant accounting policies followed by the organization are described below to enhance the usefulness of the financial statements to the reader.

Basis of Accounting – The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with generally accepted accounting principles and the principles of fund accounting. Fund accounting is the procedure by which resources for various purposes are classified for accounting purposes in accordance with activities or objectives specified by donors.

Basis of Presentation – Net assets, revenues, gains and losses are presented based on the existence or absence of donor-imposed restrictions. Accordingly, the net assets of the organization and changes therein are classified and reported as follows:

- *Net assets without donor restrictions* – Net assets available for use in general operations and not subject to donor-imposed stipulations. From time to time, Store to Door's Board of Directors may designate a portion of these net assets for particular purposes and objectives.
- *Net assets with donor restrictions* – Net assets subject to donor-imposed stipulations that will be met either by actions of the organization and/or the passage of time. This balance represents the unexpended portion of donor-restricted contributions and investment return to be used for specific programs and activities as directed by the donor.

Expenses are reported as decreases in net assets without donor restrictions. Gains and losses on investments and other assets or liabilities are also reported as increases or decreases in net assets without donor restrictions unless their use is restricted by explicit donor stipulation or by law. Expirations of donor-imposed restrictions on net assets (i.e., the donor-stipulated purpose has been fulfilled and/or the stipulated time period has elapsed) are reported as net assets released from restrictions.

Use of Estimates – The preparation of financial statements in conformity with generally accepted accounting principles requires that management make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates. In the opinion of management, such differences, if any, would not be significant.

Cash Equivalents – For purposes of the financial statements, the organization considers all liquid investments having initial maturities of three months or less to be cash equivalents. At December 31, 2021, cash equivalents totaled $252,511, held in money market funds.

Capital Assets and Depreciation – Equipment, furnishings, and vehicles are carried at cost, and initially at fair value when acquired by gift. Depreciation is provided on a straight-line basis over the estimated useful lives of the respective assets, generally ten years for furniture and vehicles and three to seven years for equipment.

Revenue Recognition – With regard to revenues from grants and contracts, the organization evaluates whether each transfer of assets is (1) an exchange (reciprocal) transaction in which a resource provider receives commensurate value in return for the assets transferred, or (2) a nonreciprocal transfer (a contribution or a grant), where no value is exchanged.

- *Exchange Transactions* – If the transfer of assets is determined to be an exchange transaction, the organization recognizes revenue when or as it satisfies the required performance obligations and transfers the promised good or service to a customer, and when the customer obtains control of that good or service.

  The organization's exchange transactions include revenues from customer receipts and deliveries. These revenues are generally recognized at the time of service delivery.

- *Contributions and Grants* – If the transfer of assets is determined to be a contribution, the organization evaluates whether the contribution is conditional based upon whether the agreement includes both (1) a barrier that must be overcome to be entitled to the funds and (2) either a right of return of assets transferred or a right of release of a promisor's obligation to transfer assets.

- *Governmental Support* – Activities funded by governments are often carried out for the benefit of the general public, rather than to obtain goods or services for the government's own use or proprietary benefit. Accordingly, if the primary beneficiary of the activity is the general public, rather than the government itself, the transaction is treated as nonreciprocal (i.e., a contribution).

Contributions – Contributions, which include unconditional promises to give (pledges), are recognized as revenues in the period the donor's commitment is received. Conditional promises to give are not recognized until they become unconditional, that is when the conditions on which they depend are substantially met. Contributions of assets other than cash are recorded at their estimated fair value.

Contributions and grants received with donor stipulations that limit the use of the donated assets are reported as net assets with donor restrictions.

Unconditional promises to give with payments due in future periods, are recorded as increases in net assets with donor restrictions at the estimated present value of future cash flows using credit adjusted discount rates which articulate to the collection period of the respective pledge. Such discount rates are not subsequently revised. Amortization of the discount is recorded as additional contribution revenue in subsequent years in the appropriate net asset class.

Contributions and grants receivable are reported net of an allowance for estimated uncollectible promises. Promises to give are written off when deemed uncollectible.

When a donor restriction expires, that is, when a time restriction ends or a purpose restriction is fulfilled, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities as net assets released from restrictions.

Contributions of capital assets without donor stipulations concerning the use of such long-lived assets are reported as revenues of the net assets without donor restrictions class. Contributions of cash or other assets to be used to acquire capital assets with such donor stipulations are reported as net assets with donor restrictions; the restrictions are considered to be released at the time of acquisition of such long-lived assets.

In-Kind Contributions – A number of unpaid volunteers have made significant contributions of their time to develop and implement the organization's programs. Under generally accepted accounting principles, significant services received which create or enhance a non-financial asset or require specialized skills that Store to Door would have purchased if not donated are recognized in the statement of activities. During the year ended December 31, 2021, $7,876 in contributed services were recorded.

In addition, the organization regularly receives contributed services from a large number of volunteers who assist in program activities and other efforts through their participation in a range of events and by working with staff in a variety of capacities. The organization benefited from 1,222 volunteers during the year ended December 31, 2021, representing a value of approximately $604,677. However, consistent with generally accepted accounting principles, the value of such services has not been recognized in the accompanying financial statements.

In-kind contributions of land, buildings, equipment, and other materials are recorded where there is an objective basis upon which to value these contributions and where the contributions are an essential part of Store to Door's activities. During the year ended December 31, 2021, the organization recorded $2,390 in contributions of materials and equipment.

Advertising Expenses – Advertising and promotional costs are charged to expense as they are incurred.

Concentrations of Credit Risk – The organization's financial instruments consist primarily of cash, money market funds, and receivables, which may subject the organization to concentrations of credit risk as, from time to time, for example, cash balances may exceed amounts insured by the Federal Deposit Insurance Corporation ("FDIC"). All checking accounts and money market deposit accounts are insured by the FDIC for up to $250,000 per depositor, per insured bank, for each account ownership category. As of December 31, 2021, the organization held $79,544 in cash balances in excess of FDIC coverage limits.

Certain receivables also subject the organization to concentrations of credit risk. Management believes that risk with respect to these balances is minimal, due to the high credit quality of the institutions used. When necessary, receivables are reported net of an allowance for uncollectible accounts.

Income Taxes – The organization is exempt from federal and state income taxes under Section 501(c)(3) of the Internal Revenue Code and comparable state law, and derives its public charity status as an organization described in Sections 170(b)(1)(A)(vi) and 509(a)(1) of the Internal Revenue Code.

Subsequent Events – Subsequent events have been evaluated by management through March 24, 2022, which is the date the financial statements were available to be issued.

Summarized Financial Information for 2020 – The accompanying financial information as of and for the year ended December 31, 2020 is presented for comparative purposes only and is not intended to represent a complete financial statement presentation.

Other Significant Accounting Policies – Other significant accounting policies are set forth in the financial statements and the following notes.

3. Contributions and Grants Receivable

Contributions and grants receivable represent an unconditional promise totaling $10,000, which is expected to be collected in less than one year.

Conditional Gifts

At December 31, 2021, the organization held a conditional gift totaling $35,000, conditioned upon the review and approval of certain progress reports by the donor.

In addition, At December 31, 2021, the organization held a second conditional gift in the amount of $17,239, conditioned upon the incurrence of allowable expenses.

These contributions have not been included in the accompanying financial statements because the associated conditions had not been satisfied as of December 31, 2021.

4. Property and Equipment

A summary of property and equipment at December 31, 2021 is as follows:

Equipment	$	36,607
Vehicles		35,695
Furnishings		10,946
		83,248
Less accumulated depreciation		(64,353)
	$	18,895

5. Restrictions and Limitations on Net Asset Balances

Board-Designated Net Assets:

As of December 31, 2021, $252,511 of the organization's net assets without donor-imposed restrictions had been designated by the Board of Directors for operating reserves.

Net Assets With Donor Restrictions:

At December 31, 2021, the organization held net assets with donor-imposed restrictions, representing grants restricted by donors, as follows:

Future periods	$	10,000
Volunteer management database		8,036
Program supplies		800
	$	18,836

6. Net Assets Released from Restrictions

During the year ended December 31, 2021, Store to Door incurred various expenses in satisfaction of the restricted purposes specified by donors, or satisfied the restriction by the occurrence of other events. Accordingly, during the year, corresponding net asset reclassifications totaling $45,459 have been recorded in the accompanying statement of activities.

7. Expenses

The costs of providing the various programs and activities of Store to Door have been summarized on a functional basis in the statement of activities. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

The financial statements report certain categories of expenses that are attributable to one or more programs or supporting functions of the organization and, therefore, require allocation on a reasonable basis that is consistently applied. Those expenses include depreciation and amortization, and other facility-related costs, as well as salaries and wages, benefits, payroll taxes, professional services, office expenses, information technology, insurance, and other expenses, which are allocated on the basis of estimates of time and effort.

8. Operating Lease

The organization leases its office space, as well as certain office equipment, under non-cancellable lease agreements that expire on various dates through June of 2022. At December 31, 2021, the organization's aggregate lease commitment totaled $10,352.

Payments for these leases for the year ended December 31, 2021 totaled $21,538.

9. Liquidity and Availability of Financial Assets

Financial assets available for general expenditure within one year of the statement of financial position date comprise the following at December 31, 2021:

Total financial assets available to fund general operations:		
Cash	$	882,789
Accounts receivable		18,599
Contributions and grants receivable		10,000
		911,388
Less financial assets not available for operations within the year ending December 31, 2022:		
Financial assets restricted by donors for a volunteer management database		(8,036)
	$	903,352

As part of its liquidity management, Store to Door has a policy to structure its financial assets to be available as its general expenditures, liabilities, and other obligations become due.

10. Reconciliation of Statement of Cash Flows

The following presents a reconciliation of the decrease in net assets (as reported on the statement of activities) to net cash used in operating activities (as reported on the statement of cash flows):

Decrease in net assets	$	(32,306)
Adjustments to reconcile decrease in net assets to net cash used in operating activities:		
Depreciation		6,852
Provision for doubtful collection of receivables		496
Loss on disposal of asset		
Net changes in:		
Accounts receivable		(14,700)
Grants receivable		(10,000)
Prepaid expenses		(1,785)
Accounts payable and accrued expenses		4,629
Accrued payroll liabilities		6,759
Total adjustments		(7,749)
Net cash used in operating activities	$	(40,055)

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GOVERNING BOARD AND MANAGEMENT

Board of Directors

Mike Beaty, *President*

John Van Dinter, *Vice President*

Magnus McDowell, *Treasurer*

Marcia Blasen, *Secretary*

Therese Andersen

Michael Brine

Susan Flagg

Marv Kuperstein

Ana Colombia Munoz Romero

Jay Rafter

Tony Rapp

Management

Mark Fulop
Executive Director

Terri Wiley
Development Director

INQUIRIES AND OTHER INFORMATION

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