GaryMcGee & Co. LLP
CERTIFIED PUBLIC ACCOUNTANTS

Store to Door

Financial Statements and Other Information
as of and for the Year Ended December 31, 2023
and Independent Accountants' Review Report

STORE TO DOOR

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GaryMcGee & Co. LLP
CERTIFIED PUBLIC ACCOUNTANTS

INDEPENDENT ACCOUNTANTS' REVIEW REPORT

The Board of Directors
Store to Door:

We have reviewed the accompanying financial statements of Store to Door, which comprise the statement of financial position as of December 31, 2023, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements. A review includes primarily applying analytical procedures to management's financial data and making inquiries of organization management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial statements that are free from material misstatement whether due to fraud or error.

Accountant's Responsibility

Our responsibility is to conduct the review engagement in accordance with *Statements on Standards for Accounting and Review Services,* promulgated by the Accounting and Review Services Committee of the American Institute of Certified Public Accountants. Those standards require us to perform procedures to obtain limited assurance as a basis for reporting whether we are aware of any material modifications that should be made to the financial statements for them to be in accordance with accounting principles generally accepted in the United States. We believe that the results of our procedures provide a reasonable basis for our conclusion.

We are required to be independent of Store to Door and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our review.

Accountant's Conclusion

Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in accordance with accounting principles generally accepted in the United States.

Summarized Comparative Information

The accompanying 2022 summarized comparative information has been derived from the financial statements of Store to Door as of December 31, 2022. The 2022 financial statements were audited by us and we expressed an unmodified opinion on them in our report dated April 7, 2023, but we have not performed any auditing procedures since that date.

Gary McGee & Co. LLP

March 7, 2024

STORE TO DOOR

STATEMENT OF FINANCIAL POSITION

DECEMBER 31, 2023

(WITH COMPARATIVE AMOUNTS FOR 2022)

	2023	2022
Assets:		
Cash and cash equivalents	$ 820,632	727,300
Accounts receivable	1,493	6,472
Contributions and grants receivable *(note 3)*	104,508	183,000
Employee Retention Credit receivable	–	279,041
Prepaid expenses	41,963	26,584
Property and equipment *(note 4)*	8,576	12,504
Right-of-use asset – operating lease *(note 5)*	34,356	56,457
Total assets	$ 1,011,528	1,291,358
Liabilities:		
Accounts payable and accrued expenses	3,009	44,388
Accrued payroll liabilities	23,121	22,739
Lease liability – operating lease *(note 5)*	36,384	57,349
Total liabilities	62,514	124,476
Net assets:		
Without donor restrictions:		
Available for programs and general operations	535,747	661,588
Designated by the Board for operating reserves *(note 6)*	303,170	302,715
Net investment in capital assets	8,576	12,504
Total net assets without donor restrictions	847,493	976,807
With donor restrictions *(note 6)*	101,521	190,075
Total net assets	949,014	1,166,882
Commitments *(note 3)*		
Total liabilities and net assets	$ 1,011,528	1,291,358

See independent accountants' review report and accompanying notes to financial statements.

STORE TO DOOR

STATEMENT OF ACTIVITIES

YEAR ENDED DECEMBER 31, 2023

(WITH COMPARATIVE TOTALS FOR 2022)

	2023			
	Without donor restrictions	With donor restrictions	Total	2022
Revenues, gains, and other support:				
Contributions	$ 637,287	60,319	697,606	803,492
In-kind contributions	23,369	–	23,369	13,018
Employee Retention Credit	19,759	–	19,759	279,041
Events	1,380	–	1,380	–
Customer receipts	749,593	–	749,593	706,214
Delivery income	117,914	–	117,914	125,227
Gift card discount	32,881	–	32,881	30,226
Coupon revenue	13,483	–	13,483	23,010
Interest income	1,645	–	1,645	436
Loss on disposal of assets	(654)	–	(654)	–
Total revenues and gains	1,596,657	60,319	1,656,976	1,980,664
Net assets released from restrictions *(note 7)*	148,873	(148,873)	–	–
Total revenues, gains, and other support	1,745,530	(88,554)	1,656,976	1,980,664
Expenses *(note 8)*:				
Program services	1,432,266	–	1,432,266	1,296,758
Supporting services:				
Management and general	149,403	–	149,403	194,017
Fundraising	293,175	–	293,175	213,080
Total expenses	1,874,844	–	1,874,844	1,703,855
Increase (decrease) in net assets	(129,314)	(88,554)	(217,868)	276,809
Net assets at beginning of year	976,807	190,075	1,166,882	890,073
Net assets at end of year	$ 847,493	101,521	949,014	1,166,882

See independent accountants' review report and accompanying notes to financial statements.

STORE TO DOOR

STATEMENT OF FUNCTIONAL EXPENSES

YEAR ENDED DECEMBER 31, 2023
(WITH COMPARATIVE TOTALS FOR 2022)

	2023				
	Program services	Management and general	Fundraising	Total	2022
Payroll and related expenses	$ 575,836	100,543	237,647	914,026	802,341
Professional services	3,838	23,995	625	28,458	26,035
Market purchases	747,198	–	–	747,198	711,554
Occupancy	17,272	2,642	5,980	25,894	23,353
Office supplies	6,401	2,529	2,974	11,904	14,825
Food boxes	12,000	–	–	12,000	10,000
Telephone	3,929	5,552	–	9,481	8,795
Equipment lease and maintenance	345	937	–	1,282	876
Insurance	6,378	3,444	–	9,822	9,681
Vehicle expense	19,060	–	8	19,068	22,348
Postage and delivery	18	458	635	1,111	3,944
Printing and publications	7,226	801	8,563	16,590	11,969
Provision for doubtful collection of receivables	1,020	–	–	1,020	1,126
Donor cultivation	–	–	302	302	580
Marketing	625	–	925	1,550	929
Other	27,671	7,900	34,093	69,664	49,108
Total expenses before depreciation	1,428,817	148,801	291,752	1,869,370	1,697,464
Depreciation	3,449	602	1,423	5,474	6,391
Total expenses	$ 1,432,266	149,403	293,175	1,874,844	1,703,855

See independent accountants' review report and accompanying notes to financial statements.

STORE TO DOOR

STATEMENT OF CASH FLOWS

YEAR ENDED DECEMBER 31, 2023
(WITH COMPARATIVE TOTALS FOR 2022)

		2023	2022
Cash flows from operating activities:			
Cash received from contributors	$	777,478	630,492
Cash received from Employee Retention Credit		298,800	–
Cash received from service recipients		884,949	865,452
Interest income		1,645	436
Cash paid to employees and suppliers		(1,845,008)	(1,641,027)
Cash paid for amounts included in the measurement of operating lease liability		(22,332)	(10,842)
Net cash provided by (used in) operating activities		95,532	(155,489)
Cash flows from investing activities:			
Purchases of property and equipment		(2,200)	–
Net cash used in investing activities		(2,200)	–
Net increase (decrease) in cash and cash equivalents		93,332	(155,489)
Cash and cash equivalents at beginning of year		727,300	882,789
Cash and cash equivalents at end of year	$	820,632	727,300

Supplemental disclosure of cash flow information:			
Right-of-use asset obtained in exchange for new operating lease obligation	$	–	67,451

See independent accountants' review report and accompanying notes to financial statements.

NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2023

1. Organization

Store to Door is a private nonprofit corporation founded in 1989. The organization supports independent living for homebound seniors and adults living with disabilities in the Portland Metro area by providing food access, food security, social connection, and community support. Store to Door's goals are to:

- Help homebound seniors be nourished by facilitating volunteer-drive grocery shopping and providing free monthly food boxes to low-income seniors;
- Help more homebound seniors and people with disabilities maintain their independence;
- Reduce social isolation by increasing their social connection and support; and
- Access additional low-cost or no-cost services that support aging-in-place.

Store to Door's vision is for the Portland area to be a community where all seniors and people with disabilities are nourished, included, and can age with dignity in a setting of their own choice.

2. Summary of Significant Accounting Policies

The significant accounting policies followed by the organization are described below to enhance the usefulness of the financial statements to the reader.

Basis of Accounting – The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with generally accepted accounting principles and the principles of fund accounting. Fund accounting is the procedure by which resources for various purposes are classified for accounting purposes in accordance with activities or objectives specified by donors.

Basis of Presentation – Net assets, revenues, gains and losses are presented based on the existence or absence of donor-imposed restrictions. Accordingly, the net assets of the organization and changes therein are classified and reported as follows:

- *Net assets without donor restrictions* – Net assets available for use in general operations and not subject to donor-imposed stipulations. From time to time, Store to Door's Board of Directors may designate a portion of these net assets for particular purposes and objectives.
- *Net assets with donor restrictions* – Net assets subject to donor-imposed stipulations that will be met either by actions of the organization and/or the passage of time. This balance represents the unexpended portion of donor-restricted contributions and investment return to be used for specific programs and activities as directed by the donor.

Expenses are reported as decreases in net assets without donor restrictions. Gains and losses on investments and other assets or liabilities are also reported as increases or decreases in net assets without donor restrictions unless their use is restricted by explicit donor stipulation or by law. Expirations of donor-imposed restrictions on net assets (i.e., the donor-stipulated purpose has been fulfilled and/or the stipulated time period has elapsed) are reported as net assets released from restrictions.

Use of Estimates – The preparation of financial statements in conformity with generally accepted accounting principles requires that management make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates. In the opinion of management, such differences, if any, would not be significant.

Cash Equivalents – For purposes of the financial statements, the organization considers all liquid investments having initial maturities of three months or less to be cash equivalents. At December 31, 2023, cash equivalents totaled $303,170, held in money market funds.

Capital Assets and Depreciation – Equipment, furnishings, and vehicles are carried at cost, and initially at fair value when acquired by gift. Depreciation is provided on a straight-line basis over the estimated useful lives of the respective assets, generally ten years for furniture and vehicles and three to seven years for equipment.

Revenue Recognition – With regard to revenues from grants and contracts, the organization evaluates whether each transfer of assets is (1) an exchange (reciprocal) transaction in which a resource provider receives commensurate value in return for the assets transferred, or (2) a nonreciprocal transfer (a contribution or a grant), where no value is exchanged.

- *Exchange Transactions* – If the transfer of assets is determined to be an exchange transaction, the organization recognizes revenue when or as it satisfies the required performance obligations and transfers the promised good or service to a customer, and when the customer obtains control of that good or service.

  The organization's exchange transactions include revenues from customer receipts and deliveries. These revenues are generally recognized at the time of service delivery.

- *Contributions and Grants* – If the transfer of assets is determined to be a contribution, the organization evaluates whether the contribution is conditional based upon whether the agreement includes both (1) a barrier that must be overcome to be entitled to the funds and (2) either a right of return of assets transferred or a right of release of a promisor's obligation to transfer assets.

- *Governmental Support* – Activities funded by governments are often carried out for the benefit of the general public, rather than to obtain goods or services for the government's own use or proprietary benefit. Accordingly, if the primary beneficiary of the activity is the general public, rather than the government itself, the transaction is treated as nonreciprocal (i.e., a contribution).

Contributions – Contributions, which include unconditional promises to give (pledges), are recognized as revenues in the period the donor's commitment is received. Conditional promises to give are not recognized until they become unconditional, that is when the conditions on which they depend are substantially met. Contributions of assets other than cash are recorded at their estimated fair value.

Contributions and grants received with donor stipulations that limit the use of the donated assets are reported as net assets with donor restrictions.

Unconditional promises to give with payments due in future periods, are recorded as increases in net assets with donor restrictions at the estimated present value of future cash flows using credit adjusted discount rates which articulate to the collection period of the respective pledge. Such discount rates are not subsequently revised. Amortization of the discount is recorded as additional contribution revenue in subsequent years in the appropriate net asset class.

Contributions and grants receivable are reported net of an allowance for estimated uncollectible promises. Promises to give are written off when deemed uncollectible.

When a donor restriction expires, that is, when a time restriction ends or a purpose restriction is fulfilled, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities as net assets released from restrictions.

Contributions of capital assets without donor stipulations concerning the use of such long-lived assets are reported as revenues of the net assets without donor restrictions class. Contributions of cash or other assets to be used to acquire capital assets with such donor stipulations are reported as net assets with donor restrictions; the restrictions are considered to be released at the time of acquisition of such long-lived assets.

In-Kind Contributions – A number of unpaid volunteers have made significant contributions of their time to develop and implement the organization's programs. Under generally accepted accounting principles, significant services received which create or enhance a non-financial asset or require specialized skills that Store to Door would have purchased if not donated are recognized in the statement of activities. During the year ended December 31, 2023, $12,542 in contributed services were recorded.

In addition, the organization regularly receives contributed services from a large number of volunteers who assist in program activities and other efforts through their participation in a range of events and by working with staff in a variety of capacities. The organization benefited from 999 volunteers who provided 20,150 hours of service during the year ended December 31, 2023, representing a value of approximately $655,363. However, consistent with generally accepted accounting principles, the value of such services has not been recognized in the accompanying financial statements.

In-kind contributions of land, buildings, equipment, free use of facilities, and other materials are recorded where there is an objective basis upon which to value these contributions and where the contributions are an essential part of Store to Door's activities. During the year ended December 31, 2023, the organization recorded $7,827 in contributions of materials and equipment and $3,000 in free use of facilities.

Contributed services are used in program service, management and general, and fundraising activities and are valued using current rates for similar services. Contributed materials and supplies and free use of facilities are utilized in program service, management and general, and fundraising activities and are valued at the estimated price that would be received for selling similar products or renting similar facilities in the United States.

Advertising Expenses – Advertising and promotional costs are charged to expense as they are incurred.

Concentrations of Credit Risk – The organization's financial instruments consist primarily of cash, money market funds, and receivables, which may subject the organization to concentrations of credit risk as, from time to time, for example, cash balances may exceed amounts insured by the Federal Deposit Insurance Corporation ("FDIC"). All checking accounts and money market deposit accounts are insured by the FDIC for up to $250,000 per depositor, per insured bank, for each account ownership category. As of December 31, 2023, the organization held $174,468 in cash balances in excess of FDIC coverage limits.

Certain receivables also subject the organization to concentrations of credit risk. Management believes that risk with respect to these balances is minimal, due to the high credit quality of the institutions used. When necessary, receivables are reported net of an allowance for uncollectible accounts.

Income Taxes – The organization is exempt from federal and state income taxes under Section 501(c)(3) of the Internal Revenue Code and comparable state law, and derives its public charity status as an organization described in Sections 170(b)(1)(A)(vi) and 509(a)(1) of the Internal Revenue Code.

Subsequent Events – Subsequent events have been evaluated by management through March 7, 2024, which is the date the financial statements were available to be issued.

Summarized Financial Information for 2022– The accompanying financial information as of and for the year ended December 31, 2022 is presented for comparative purposes only and is not intended to represent a complete financial statement presentation.

Other Significant Accounting Policies – Other significant accounting policies are set forth in the financial statements and the following notes.

3. Contributions and Grants Receivable

Contributions and grants receivable represent unconditional promises and are summarized as follows at December 31, 2023:

Unconditional promises expected to be collected in:		
Less than one year	$	69,508
One year to five years		35,000
	$	104,508

Conditional Gifts

At December 31, 2023, the organization held a conditional gift totaling $60,000, conditioned upon the review and approval of certain progress reports by the donor.

The contribution has not been included in the accompanying financial statements because the associated condition had not been satisfied as of December 31, 2023.

4. Property and Equipment

A summary of property and equipment at December 31, 2023 is as follows:

Equipment	$	38,807
Vehicles		35,695
Furnishings		8,497
		82,999
Less accumulated depreciation		(74,423)
	$	8,576

5. Leases

Store to Door has entered into a three year operating lease agreement for office space. The lease expires on June 30, 2025.

At December 31, 2023 Store to Door's ROU asset and corresponding lease liability for the operating lease totaled $34,356 and $36,384, respectively. At December 31, 2023, the discount rate was 2.85% and remaining lease term was 1.5 years.

Lease expense related to office space operating leases totaled $23,468 for the year ended December 31, 2023.

Future Lease Payments

Office space operating lease payments expected to be paid for each of the following fiscal years are as follows:

Years ending December 31,		
2024	$	24,360
2025		12,870
		37,230
Less present value discount		(846)
Total lease liability	$	36,384

6. Restrictions and Limitations on Net Asset Balances

Board-Designated Net Assets:

As of December 31, 2023, $303,170 of the organization's net assets without donor-imposed restrictions had been designated by the Board of Directors for operating reserves.

Net Assets With Donor Restrictions:

At December 31, 2023, the organization held net assets with donor-imposed restrictions, representing grants restricted by donors, as follows:

Future periods	$	95,006
Program supplies		6,515
	$	101,521

7. Net Assets Released from Restrictions

During the year ended December 31, 2023, Store to Door incurred various expenses in satisfaction of the restricted purposes specified by donors, or satisfied the restriction by the occurrence of other events. Accordingly, during the year, corresponding net asset reclassifications totaling $148,873 have been recorded in the accompanying statement of activities.

8. Expenses

The costs of providing the various programs and activities of Store to Door have been summarized on a functional basis in the statement of activities. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

The financial statements report certain categories of expenses that are attributable to one or more programs or supporting functions of the organization and, therefore, require allocation on a reasonable basis that is consistently applied. Those expenses include depreciation and amortization, and other facility-related costs, as well as salaries and wages, benefits, payroll taxes, professional services, office expenses, information technology, insurance, and other expenses, which are allocated on the basis of estimates of time and effort.

9. Liquidity and Availability of Financial Assets

Financial assets available for general expenditure within one year of the statement of financial position date comprise the following at December 31, 2023:

Total financial assets available to fund general operations:		
Cash	$	820,632
Accounts receivable		1,493
Contributions and grants receivable		104,508
		926,633
Less financial assets not available for operations within the year ending December 31, 2024:		
Financial assets restricted by donors for future periods		(35,000)
	$	891,633

As part of its liquidity management, Store to Door has a policy to structure its financial assets to be available as its general expenditures, liabilities, and other obligations become due.

10. Reconciliation of Statement of Cash Flows

The following presents a reconciliation of the decrease in net assets (as reported on the statement of activities) to net cash provided by operating activities (as reported on the statement of cash flows):

Decrease in net assets	$ (217,868)
Adjustments to reconcile decrease in net assets to net cash provided by operating activities:	
Depreciation	5,474
Provision for doubtful collection of receivables	1,020
Loss on disposal of asset	654
Net changes in:	
Accounts receivable	3,959
Grants receivable	78,492
Employee Retention Credit receivable	279,041
Prepaid expenses	(15,379)
Right-of-use asset – operating lease	22,101
Accounts payable and accrued expenses	(41,379)
Accrued payroll liabilities	382
Lease liability – operating lease	(20,965)
Total adjustments	313,400
Net cash provided by operating activities	$ 95,532

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GOVERNING BOARD AND MANAGEMENT

Board of Directors

John Van Dinter, *President*

Tony Rapp, *Vice President*

Magnus McDowell, *Treasurer*

Therese Andersen, *Secretary*

Michael Brine

Susan Flagg

Heather Fulton

Taryn Hensley

Olivia Peneyra

Jay Rafter

Justin Weiss

Management

Mark Fulop
Executive Director

INQUIRIES AND OTHER INFORMATION

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